## Time & Expense Journal February 1, 2008 - February 29, 2008

|       |        |                       |                    |          |      |          |                  | Expense |       |  |
|-------|--------|-----------------------|--------------------|----------|------|----------|------------------|---------|-------|--|
| Staff | Client | Sort Name             | Engagement Project | Activity | Туре | Date     | Rate Description | Units   | Hours | Comment  |
| JAB   | 11247  | Aladin's Lamp Factory | AUDIT              | 3010     | Time | 02/02/08 | Standard Rate    |         | 2.25  | Field Work   |
| JAB   | 11247  | Aladin's Lamp Factory | AUDIT              | 3010     | Time | 02/02/08 | Standard Rate    |         | 1.10  | Additional Field Research                                  |
| SLC   | 11247  | Aladin's Lamp Factory | TAXCORP            | 2000     | Time | 02/03/08 | Tax Rate         |         | 1.00  | 2nd meeting - discussed prep fo taxes                      |
| SLC   | 11247  | Aladin's Lamp Factory | TAXCORP            | 2010     | Time | 02/03/08 | Tax Rate         |         | 2.65  | Return prep  |
| IAB   | 11247  | Aladin's Lamp Factory | PAYROLLLIVE        | 1505     | Time | 02/04/08 | Accounting Rate  |         | 2.25  | Gather and Enter Payroll<br>Information                    |
| AB    | 11247  | Aladin's Lamp Factory | PAYROLLLIVE        | 1505     | Time | 02/04/08 | Accounting Rate  |         | 0.75  | Process Payroll  |
| AB    | 11247  | Aladin's Lamp Factory | WRITEUP            | 1010     | Time | 02/04/08 | Accounting Rate  |         | 2.75  | Bank Rec   |
| AB    | 11247  | Aladin's Lamp Factory | WRITEUP            | 1010     | Time | 02/04/08 | Accounting Rate  |         | 0.25  | Received new bank statement -<br>entered additional checks |
| AB    | 11247  | Aladin's Lamp Factory | WRITEUP            | 1030     | Time | 02/07/08 | Accounting Rate  |         | 4.00  |  |
| AB    | 11247  | Aladin's Lamp Factory | WRITEUP            | 1030     | Time | 02/07/08 | Accounting Rate  |         | 3.10  |  |
| VCH   | 11247  | Aladin's Lamp Factory | AUDIT              | 3000     | Time | 02/08/08 | Standard Rate    |         | 6.00  |  |
| NCH   | 11247  | Aladin's Lamp Factory | AUDIT              | 3010     | Time | 02/10/08 | Standard Rate    |         | 8.50  |  |
| CAG   | 11247  | Aladin's Lamp Factory | AUDIT              | 8000     | Exp  | 02/23/08 | 0.2500           | 10.00   |       |  |
| CAG   | 11247  | Aladin's Lamp Factory | AUDIT              | 8010     | Exp  | 02/23/08 | 25.0000          | 1.00    |       |  |
| CAG   | 11247  | Aladin's Lamp Factory | TAXCORP            | 8060     | Exp  | 02/23/08 | 10.0000          | 2.00    |       |  |

Report Total

13.00 34.60