

Time and Expense Listing
February 1, 2007 - February 28, 2007

1Staff	Entry		Engagement	Activity	Class	Rate/Unit Price	Expense			Billed	Remaining		
	Date	1Client					Units	Hrs	Amount			Cost	
CAG	02/01/07	11247	9	Copy Charges	Billable	4.0000	5.00		20.00	0.00	0.00	20.00	
JAB	02/02/07	11247	12	ARC Fieldwork Procedures	Billable	Standard Rate		2.25	202.50	123.75	202.50	0.00	
JAB	02/02/07	11247	12	ARC Fieldwork Procedures	Billable	Standard Rate		1.10	99.00	60.50	99.00	0.00	
CAG	02/02/07	11247	2	Client Setup	Billable	Accounting Rate		2.00	180.00	120.00	0.00	180.00	
CAG	02/02/07	11247	9	Postage & Shipping Expense	Billable	3.0000	2.50		7.50	0.00	0.00	7.50	
SLC	02/03/07	11247	2	Tax Client Conference	Billable	Tax Rate		1.00	100.00	70.00	0.00	100.00	
SLC	02/03/07	11247	2	Tax Return Preparation	Billable	Tax Rate		2.65	265.00	185.50	0.00	265.00	
JAB	02/04/07	11247	7	Payroll Preparation	Billable	Accounting Rate		2.25	157.50	123.75	157.50	0.00	
JAB	02/04/07	11247	7	Payroll Preparation	Billable	Accounting Rate		0.75	52.50	41.25	52.50	0.00	
JAB	02/04/07	11247	3	Bank Reconciliation	Billable	Accounting Rate		2.75	192.50	151.25	192.50	0.00	
JAB	02/04/07	11247	3	Bank Reconciliation	Billable	Accounting Rate		0.25	17.50	13.75	17.50	0.00	
JAB	02/07/07	11247	3	Data Entry	Billable	Accounting Rate		4.00	280.00	220.00	280.00	0.00	
JAB	02/07/07	11247	3	Data Entry	Billable	Accounting Rate		3.10	217.00	170.50	217.00	0.00	
WCH	02/08/07	11247	12	ARC Planning Procedures	Billable	Standard Rate		6.00	708.00	390.00	708.00	0.00	
WCH	02/10/07	11247	12	ARC Fieldwork Procedures	Billable	Standard Rate		8.50	1,003.00	552.50	1,003.00	0.00	
Report Totals								7.50	36.60	3,502.00	2,222.75	2,929.50	572.50