

Billing Worksheet
 Wednesday, February 28, 2007

11246 Lightyear Handyman Services
 Lightyear Handyman Services Office: EASTLANSING Partner: SLC Manager: JAB Associate:

*** Billing Instructions:**

					Time & Expenses Available to be billed				
Engagement	Project	Staff	Activity	Date	Rate	Hrs/Units	Amount	Bill Amount	Comment / Biller Note (*Biller:)
Individual Tax Services									
TAXINDIV		SLC	2010	01/05/07	Time: 100.00/hr	0.90	90.00	_____	Comment: Enter basic client information in UT and setup in File Cabinet
TAXINDIV		WCH	2000	01/05/07	Time: 120.00/hr	1.00	120.00	_____	Comment: Conference Call with Jim
TAXINDIV		SLC	2000	01/17/07	Time: 100.00/hr	0.50	50.00	_____	Comment: Meet with client
TAXINDIV		SLC	2010	01/17/07	Time: 100.00/hr	0.25	25.00	_____	Comment: Prep return
TAXINDIV		SLC	2010	01/17/07	Time: 100.00/hr	0.50	50.00	_____	Comment: Prep return
TAXINDIV		JAB	2020	01/18/07	Time: 90.00/hr	0.60	54.00	_____	Comment: Review
TAXINDIV		SLC	2030	01/19/07	Time: 100.00/hr	0.10	10.00	_____	Comment: Sign Return
Individual Tax Services Totals						3.85	399.00	_____	
Client Lightyear Handyman Services Totals						3.85	399.00	_____	
Report Totals						3.85	399.00	_____	